

The National Telecommunications Commission (NATCOM) is a statutory body established under the Telecommunications Act, 2006, to regulate the deployment of telecommunications systems and the provision of services in the telecommunications sector in Sierra Leone.

NATCOM is currently searching for suitable persons to fill several job vacancies and NATCOM now invites qualified candidates to apply for the following vacant positions tenable at its offices across Sierra Leone.

Title: Deputy Director, Information Technology

Reports to: The Deputy-Director General

Based at: NATCOM Head Quarters - Freetown

Job purpose:

The incumbent is required to serve as the Principal Head of the Department at NATCOM and reports directly to the Deputy Director General. To assist and advise the Deputy Director General to plan, and manage the activities and operations of the IT Division; administer the IT budget, staff and communication facilities of the Division.

The incumbent is under the general direction of the Deputy Director General - NATCOM.

Key responsibilities and accountabilities:

- Provide direction and leadership to the IT Division and assists to make NATCOM a modern telecommunications regulator whose business processes are ICT-driven for an efficient and cost-effective service delivery.
- Act as chief liaison and conduit with all internal and external stakeholders with respect to ICT matters of the Commission.
- Develop Information Technology strategy ICT plan in support of the Commission's mission and core objectives.
- Plan, oversee, and lead the design, acquisition and rollout of an Enterprise Resource Planning (ERP) including Accounting, Payroll, HR, Legal, Regulations Management, Frequency Monitoring and Quality of Service modules to improve and enhance the efficiency of NATCOM business processes and operations to effectively license and regulate the communications industry.
- Develop coherent ICT investment priorities and align the technology plan of the Authority with its strategic plan.
- Develop and deploy ICT policies and procedures, Manuals, and Benchmarking processes.
- Ensure that all operations and administrative units, as well as external stakeholders adhere to the Information Technology directives and policies of the Authority.
- Direct the development, implementation and maintenance of a comprehensive Information Security Program for the Commission including administrative, technical and physical safeguards.
- Research into the future directions of the ICT and continuously improve and build upon the ICT efforts of the Commission.
- Recruit, train, direct and maintain a competent and motivated IT workforce including compensation planning, performance reviews, and knowledge transfer mechanisms among others.
- Prepare the annual IT budget of the Commission and manage IT expenditures in order to operate within approved budget guidelines.
- Develop, organize, supervise and assess ICT training programs on new and revised systems, procedures, and applications that respond to user needs.

Required Qualifications – Deputy Director, Information Technology

Interested Candidates should have the following background:

- A bachelor's degree in Computer Science, quantitative disciplines or related fields. A Master's degree in Computer Science, Masters in Business Administration or Management Information Systems will be an advantage.
- Certification from a recognized information systems standards organization e.g. Microsoft, Cisco, etc.
- A minimum of eight (8) years relevant post qualification experience, four (4) years of which should have been in a Senior Management position in ICT.
- Experience of managing multiple ICT disciplines i.e. software development, technical support, systems architecture, etc.
- A proven track record of designing and driving complex ICT projects.
- Exceptional managerial, interpersonal and communication skills.
- A broad understanding of computer systems, applications and operating systems.
- In depth experience of negotiating with and managing third party service provide systems/web services. Project management, ability to manage timelines and resource allocation.
- Professional qualifications in the related field of study will be added advantage with solid international
- A minimum of eight (8) years of progressive management experience in the telecommunications sector.
- Vast knowledge in Programming Languages, Networking and Web development applications
- Thorough understanding in submarine fiber optic cable infrastructure, familiar with terrestrial fiber optic network infrastructure,
- Profound understanding in cybercrime, cyber security and data protection

Benefits

If you believe you can clearly demonstrate your abilities to meet the relevant criteria for these roles, please submit your application including copies of your academic and professional certificates, testimonials and your curriculum vitae, including among other details your current position, current remuneration, email and telephone contacts of three (3) professional referees.

Only emailed applications will be accepted. Only those applications submitted via email (natcomjobs@natcom.gov.sl) will be considered. To be considered, your application must be received by not later than 25 February 2019. Please place in the subject line of your email, the title or position and the department you are interested in.